HOMETOWN NEWS FORM

The College of Charleston Office of Communications issues press releases regarding student, faculty and staff awards, honors and other announcements. We realize how important it is to family and friends that these accomplishments are noted in the individual’s hometown paper. To do this accurately, we require the name of the local newspaper(s) most likely to publish this kind of information (small community papers are more likely to print the item than large dailies such as the New York Times or Atlanta Journal-Constitution).

Please print the information clearly and return this form to: Office of Communications, Hometown News, College of Charleston, 66 George Street, Charleston, SC 29424, or e-mail robertsonm@cofc.edu or drop off at the Robert Scott Small Building, main floor, room 207.

For more information, visit: http://marcomm.cofc.edu/divisionoffices/communications/mediarelations/hometown-news/index.php

Full Name: ______________________________ Date: ____________________________
Department: __________________ Major: __________________ Year of Graduation: ________________
Email and Cell Phone (for internal use only): ____________________________________________
Title of Award, Honor or other Announcement: __________________________________________
Brief Description: ___________________________________________________________________
_____________________________________________________________________________________
Name of Parent(s) or Relatives (optional): ________________________________________________
Name of Hometown and/or Place of Birth: ________________________________________________
Name of High School and Location (students): _____________________________________________
Print one or two Newspaper Names below:

Newspaper: ____________________________________________
City/State: ____________________________________________
Email Address: ________________________________________

Newspaper: ____________________________________________
City/State: ____________________________________________
Email Address: ________________________________________

Pursuant to the South Carolina Family Privacy Protection Act, please be advised that law prohibits the use of this information for commercial purposes and violation of this Act may result in criminal penalty.